



Monterey Bay RSVP

Sponsored by
The Volunteer Center of Santa Cruz County
1740 17th Ave. Santa Cruz, CA 95062
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Phone: 831-427-5070 x106

Agency Request Form Volunteer Job Description

Agency Name _____ Date _____

Address _____ City _____ Zip _____

Exec. Director Name _____ Email _____

Vol. Coordinator Contact _____ Email _____

Agency Phone _____ Agency Fax _____ Vol Coord. Phone _____

Agency Description/Mission _____

Volunteer Job Description (Tasks) _____

Qualifications/Skills Required _____

Is a Background Check Required? _____

Type of volunteer training provided _____

If formal training is required, what are the dates? _____

Expected Time Commitment (i.e. 3 hours per week for 6 months or Wednesday afternoons from 2pm to 4pm):

Benefits to the volunteer (educational, professional, social, etc.): _____
